

SCAMBLESBY WITH CAWKWELL PARISH COUNCIL

Notes to Annual Internal Audit Report 2020/2021

Objective A) I could see no evidence that ongoing books or spread sheets were maintained throughout the year although there was evidence of occasional reconciliations during the year. I recommend that ongoing records be maintained.

Objective B) The invoice relating to office expenditure of £2.59 (cheque 100147) was missing. This should be located, if possible.

Objective C) This objective was not audited.

Objectives M & N) I did not see publication of the dates for the exercise of public rights on the website or in the published minutes.

Other items:

Cheque 100142 for £66.50 issued on 17 March 2020 was not presented to the bank for payment and has now expired. I recommend that either a replacement cheque be issued or the item be treated as a donation.

The value of the fixed assets are shown as the purchase price and do not take account of any depreciation for wear and tear. I suggest that the Council consider reducing the value shown to reflect the current realisable value of the assets.



7/8/2021

John Walker